

# Installation & Setup

Last updated: March 24, 2022

## Creating your Nolan Cloud Services Account

To create your Nolan Cloud Services account simply click [here](#) and you will be presented with the option to set up your account. Click **Create Account** which will bring up the below.


### Create your Nolan Cloud Services Account

Email Address	<input type="text" value="OswellESpencer@outlook.com"/>
Password	<input type="password" value="....."/>
Confirm Password	<input type="password" value="....."/>
Account Name	<input type="text" value="Umbrella Corp"/>

Please read the [Nolan Cloud Services Terms and Conditions](#) and tick the box to confirm you agree

I agree to the T&Cs of Nolan Cloud Services

ERROR for site owner:  
Invalid domain for site key



reCAPTCHA  
Privacy - Terms

**Create Account**

By creating an account on Nolan Cloud Services, you will begin your 30-day free trial.

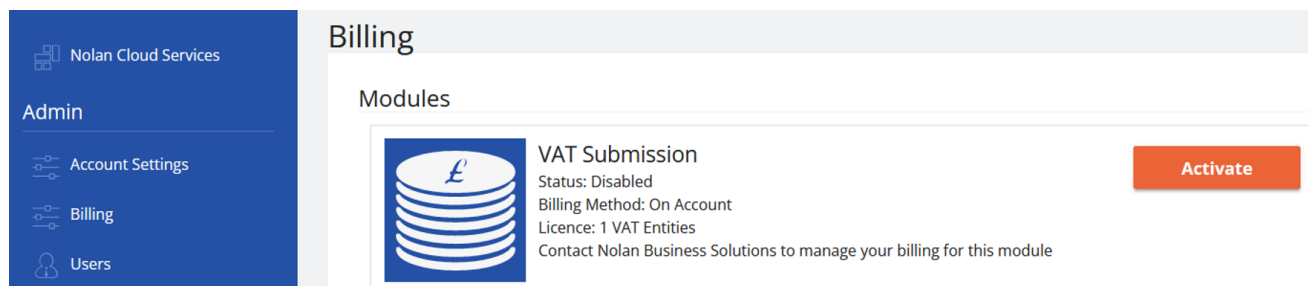
Please bear in mind however, you will not be able to submit a VAT Return until your account has been **Activated**.



Admin

Manage users, account and billing settings

Now simply select **Billing** and the **Activate** button beside the module you wish to use as seen below.



The screenshot displays the 'Billing' section of the Nolan Cloud Services interface. On the left is a dark blue sidebar with the text 'Nolan Cloud Services' at the top. Below it, under the heading 'Admin', are three menu items: 'Account Settings', 'Billing', and 'Users'. The 'Billing' item is highlighted. The main content area has a light grey header with the word 'Billing' and a sub-header 'Modules'. A single module is listed: 'VAT Submission'. To its left is an icon of a stack of coins with a pound symbol (£). To its right, the status is 'Status: Disabled', the 'Billing Method' is 'On Account', and the 'Licence' is '1 VAT Entities'. A note below the licence information reads 'Contact Nolan Business Solutions to manage your billing for this module'. An orange 'Activate' button is positioned to the right of the module details.

You will now be asked to fill in your **Billing** details as seen below.

# Activate your Nolan Cloud Services Module

**Continue**

Enter your contact information

## Contact

**Billing Contact Email \***

**Contact Name \***

**Company Name \***

Test

**Address 1 \***

**Address 2**

**Address 3**

**County/State**

**Post/Zip Code \***

**Country \***

[NONE]



**Phone Number \***

Once these fields have been filled in, select **Continue**.

This will bring you to the following screen where you must fill in the details of how many licences you will require. Once you have done this, select **Submit Request**.

# Activate your Nolan Cloud Services Module

[Continue](#)

Enter your contact information

## Contact

**Billing Contact Email \***

**Contact Name \***

**Company Name \***

Test

**Address 1 \***

**Address 2**

**Address 3**

**County/State**

**Post/Zip Code \***

**Country \***

[NONE]



**Phone Number \***

Once payment has been confirmed, your account will then be **Activated** by a member of the Nolan Admin Team.

Now that your account has been activated, you will need to download the ERP Connector which will connect your ERP system to Nolan Cloud Services. Please see the next section for further instructions.

### Downloading the ERP Connector

On the NCS homepage, select **VAT Submission**



## VAT Submission

License: 1 VAT Entities

Manage your VAT data and submit VAT Returns to  
HMRC through MTD gateway

Then click **Home**.

# VAT Submission

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Home



VAT Entities



Financial Companies



Financial VAT Data

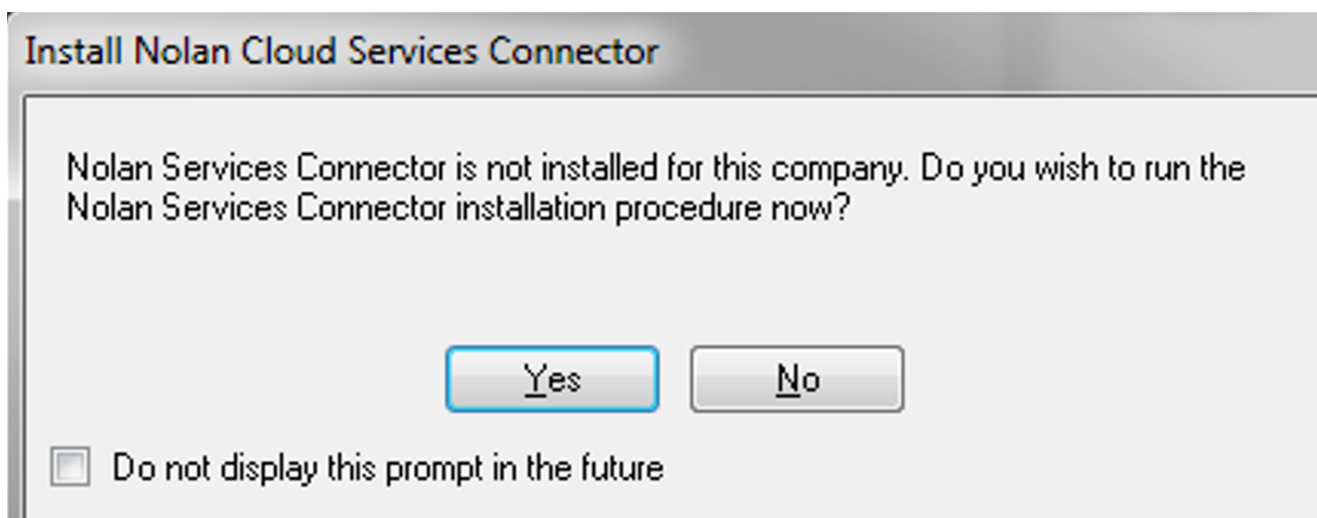
This will bring you to the install screen for the **ERP Connector**. You will need to download the correct version for the **Connector** as seen below.

GP (Version 18.04) ▼

**Download**

Once downloaded, follow the guide below to install the Connector:

1. Run the installer and install the Connector to your Dynamics GP client directory. You will need to install the Connector on to each of your Dynamics GP Clients.
2. Once the install is complete, run Dynamics GP in **Administrator** Mode and log in as 'sa'. When prompted to '**Include new code**', click '**Yes**' and wait for GP to start-up.
3. You will be prompted to install the Nolan Cloud Services Connector in Dynamics GP. Click '**Yes**' and the Install window will open.



4. Install the Connector.





**Nolan Services Connector - 18.00.0014 - 6 December 2018**

Registered Name

PreviewKeys

Version

18.00

Full Users

3

Installation

Database

Alternate Forms and Reports

Company	Version	Database
Fabrikam, Inc.	18.00.12	TWO

Mark All

Unmark All

Install

Select the **Companies** where you would like to install the **Connector**, you will only need to install it to companies which have **VAT Daybook** installed as these are the only ones which will submit VAT information.

Click the **Install** button to complete the install procedure and open the VAT Submission Wizard.

5. Connect to your Nolan Cloud Services Account.



## VAT Submission Setup Wizard

Welcome to the VAT Submission Setup Wizard

This wizard will take you through the steps needed to connect GP to your Nolan Cloud Services Account, and automatically upload VAT information

Enter your Nolan Cloud Service Authentication Token and Account Number

Account Number

Authentication Token

Click next to continue

Next >

Cancel

Enter your Nolan Cloud Services **Account Number** and **Authentication Token**.

Click **Next** to continue.

6. Select the **Companies** for which you intend to submit VAT information and click **Next**.



## VAT Submission Setup Wizard

Select the companies you would like to upload VAT Information from

Enabled	Company Name
<input checked="" type="checkbox"/>	Fabrikam, Inc.
<input type="checkbox"/>	
<input type="checkbox"/>	
<input type="checkbox"/>	
<input type="checkbox"/>	
<input type="checkbox"/>	
<input type="checkbox"/>	
<input type="checkbox"/>	
<input type="checkbox"/>	
<input type="checkbox"/>	
<input type="checkbox"/>	
<input type="checkbox"/>	
<input type="checkbox"/>	
<input type="checkbox"/>	

Click next to continue

Next >

Cancel

7. Upload your existing VAT Information.

8. Click finish to complete the VAT Submission wizard.

Now that the **ERP Connector** has been installed, you are ready to use Nolan Cloud Services.

Please see [General Use](#) for further administrative instructions such as creating **New Users**.