

Setup a Simple Match Rule

Last updated: July 20, 2022

To setup a simple match rule to match transaction on Transaction Date and Transaction Amount

1. Goto **ABR -> Match Rules**
2. Click on **New**
3. Enter a **Rule Name** 'Exact Match on Transaction Date and Amount'
4. Under Match Clauses click '**Add Clause**'
5. On the left side, select **Data Source** 'Statement Trx'
6. In the '**Value**' dropdown, select 'Transaction Date'
7. On the right side select **Data Source** 'Bank Ledger Trx'
8. In the '**Value**' dropdown, select 'Transaction Date'
9. You match clause should now look like this

Match Clause

Data Source	<input type="text" value="Statement Trx"/>	Data Source:	<input type="text" value="Bank Ledger Trx"/>						
Value	<input type="text" value="Transaction Date"/>	Operator	<input type="text" value="Equals"/>	Value	<input type="text" value="Transaction Date"/>	Modifier	<input type="text" value="f"/>	Tolerance	<input type="text" value="f"/>

10. Click '**Save**' to save the clause
11. Next click '**Add Clause**' to add the 2nd part of the Rule
12. This time select '**Transaction Amount**' as the field on both sides
13. Click '**Save**'
14. You now have 2 clauses

Match Clauses

	DataSource	Value	Modifier	Compare	DataSource	Value	Modifier	Tolerance
Edit	Statement	Transaction Date		Equal	Bank Ledger	Transaction Date		
Edit	Statement	Amount		Equal	Bank Ledger	Amount		

Add Clause

15. Complete the rule by select what actions to take
16. For '**On Single Match**' select 'Match'
17. For '**On Multiple Matches**' select 'Take First' this ensures that even if there are multiple matching records at least 1 is used to match
18. Your final rule will look at follows

19.

Match Rules > Match Rules

Match Rule

Save **Delete**

Details

Rule Name

Grouping

Statement Transaction	Field	Modifier	+
Bank Ledger Transaction	Field	Modifier	+

Match Clauses

	DataSource	Value	Modifier	Compare	DataSource	Value	Modifier	Tolerance
Edit	Statement	Transaction Date		Equal	Bank Ledger	Transaction Date		
Edit	Statement	Amount		Equal	Bank Ledger	Amount		

Add Clause

Actions

On No Match
Transaction Templates +

On Single Match
Transaction Templates +

On Multiple Matches

20. Click '**Save**' to save the rule