Configuration

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To configure ABR, firstly go to **More Options -> ABR -> ABR Setup -> ABR Configuration**.

This will bring you to the **ABR Configuration** page.

From here we recommend **Unticking** the **Partial Allocation** box. Leaving it **Ticked** will allow you to **Reconcile** a **Statement** even with **Outstanding Transactions**. Leaving this box ticked also allows you to **Reconcile** with a difference between the **General Ledger** and **Bank Closing Balance** other than zero.

Once you have done this, do the same with the **Allow Forced Unmatching** box. This when left ticked, allows for the **Unmatching** of **Imbalanced Match IDs**.

Now **Tick** the **Use File Cabinet Folder** box. This will store copies of **Imported Bank Statements** in a unique folder, making them easier to find.

Once you have ticked the **User File Cabinet Folder** box, in the space below, **Input** the **Internal ID** of the **NetSuite File Cabinet Folder** you wish to use.

Now you will want to **Input** some values into the **Number of Rows in Period Statement List** box. This will list the chosen number of **Reconcile Statements** on your **Period Reconciliation Report**. The **Maximum** value for this box is **400**, however, we recommend no more than **48** due to the possibility of too large a value causing an **Error** within NetSuite.

You will now want to **Tick** the **Use NetSuite Journal Entry Form** box. This allows you to use **Custom Forms** and enter **Custom Fields** and **Segment Values** when using the **Create GL Transactions** option on your **Reconcile Statement**.

Next, **Tick** the **Use Advanced Auto-Match** box. This allows you to process **Multiple Auto-Match Rules**. This also allows you to **Group Transactions** for **Matching Rules**. (Setting up your **Auto-Matching Rules** will be discussed further on in this document).

Next, you will want to **Input** a value in the **Maximum Number of Rows in Reconcile Screen** box. This sets the limit on the number of **Records** visible at once.

Now **Untick** the **Disable Default Auto-Match Rule** box. When **Ticked** this only allows **Transactions** assigned **Transaction Types** with **Rules** to **Auto-Match**.

Next, it is recommended you **Tick** the **Don't Auto-Match Voids or Reversals to Previously Matched Items** box. Keeping this box **Ticked** will not **Unmatch** any **Original Transaction** if it was previously **Matched** to another **Transaction**.

Now, you may choose whether you want to **Tick** or **Untick** the **Never Auto-Match Voids or Reversals** box. **Ticking** this box will prevent the **Extract Process** to **Automatically Match** a **Reversal or Void Transaction** against the **Offsetting Transaction**.

Having this box **Unticked** will mean you must **Manually** check the **Debit and Credit Transactions** during **Reconciliation**.

From here you can choose whether to **Tick** or **Untick** the **Use Account Name First on Import Bank Statements** box. **Ticking** this option will display a list of **Accounts** by **Account Name for Statement Import**.

If **Unticked** the list will be sorted by the **Account Number and Account Name** instead.

We then **Recommend** you **Tick** the **Auto Gen: Auto-Match Unapproved Journals** box. This will **Auto-Match Unapproved** journal entries created via the **Auto-Gen** process.

For the **Force Wordwrap at N Characters** box, we **Recommend** a value of between **15-20**. This limits the width of the column on the **ABR Reconcile Statement Screen**.

Next, decide whether you want to **Tick** or **Untick** the **Hide Summary Field on Journal** box. **Ticking** this box (if the **Use NetSuite Journal Entry Form** box is **Ticked**) will **Hide** the **ABR Summary Field** when creating a journal from the reconciliation screen.

We also **Recommend** you **Tick** the **Use Map/Reduce Scripts** box. This is **Required** to use **Advanced Auto-Match** and **Auto-Match Voids/Reversals**.

Finally, decide whether you wish to **Tick** or **Untick** the **Use Multiple Script Queues** box.

All companies that run NetSuite are provided with a single Queue for running **Scheduled Scripts**. This option allows you to run **Multiple Script Queues** at once. However, you will need to **Purchase** additional **Script Queues** with a **SuiteCloud Plus License** first.

If you **Already have** a **SuiteCloud Plus License**, you will need to enter the **Queue Number** you wish to use in the **Start** and **End Script Queue Number** boxes.

If you have **More** than **5** queues, you must **Manually** create **Additional Script Deployments**, as the first 5 are done **Automatically**.

Now **Click SAVE**.

Your ABR is now **Configured**. You may come back and **Change** these settings at any time.